MOHAMMAD AL-MAJALI

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# Professional Summary:

Service-oriented Traffic Coordinator with 6 months of experience. Core competencies include hard working, energy driven, and detail-oriented as well as excellent communication and time management skills. Handles tasks with accuracy and efficieny.

# Academic Qualifications:

* **Bachelor of Management Information System** (M.I.S.) School of Business- The University of Jordan (June, 2021)

# Experience:

# Traffic Coordinator at MENACOM GROUP – Amman, Jordan

# Jul 2022- present

# Managing tasks that are received from “Client-Service”, dividing them upon Creatives (designers and copywriters), and controlling deadlines for each task depending on the amount of the deliverables. Coming up with new ideas through brainstorming with creatives. Multitasking for multiple clients at one time.

# Skills & Abilities

# Active listening

# Time Management

# Critical thinking

# Judgment and Decision Making

# Process Improvement

**LANGUAGES:**

* Arabic level Native: Speaking Writing Reading
* English Level V. Good: Speaking Writing Reading

# Activities:

* Brackets Manager at Jordan Jiu-Jitsu Cup Tournaments from 2017-2020.
* Brackets Manager at Jordan Jiu-Jitsu Federation Tournaments in 2019.
* Team Leader at Jordan Jiu-jitsu Cup Tournaments from 2019-2020.